Registering and Using National Provider Identifier (NPI) Numbers

Denti-Cal continues to encourage providers to obtain, register with Denti-Cal, and use National Provider Identifier (NPI) numbers. Providers who do not have an NPI number can request one from the National Plan and Provider Enumeration System (NPPES) Web site: https://nppes.cms.hhs.gov.

Registering NPI Numbers

Before providers can use their NPI numbers on Denti-Cal forms, both the billing NPI numbers and rendering NPI numbers must be registered with Denti-Cal. Providers can register NPI numbers in one of two ways:

♦ **Online via the Denti-Cal NPI Collection System.** To expedite your NPI registration, register via the Denti-Cal NPI Collection System found on the Denti-Cal Web site. Go to http://www.denti-cal.ca.gov and click on the National Provider Identifier (NPI) tab, and then on the Register Your NPI link. Print the confirmation page from the Web site as a record of registration. After completing the registration process, please allow three (3) business days prior to submitting documents with NPI numbers.

♦ **Using the NPI Registration Form DHS 6218.** To obtain the paper NPI Registration Form DHS 6218 and instructions on how to register NPI numbers, visit the Denti-Cal Web site at http://www.denti-cal.ca.gov and click on the National Provider Identifier (NPI) tab, and then on the Register Your NPI link. Remember to retain a copy of the letter received from Denti-Cal as a record of registration. Providers should not use their NPIs when submitting documents for authorization or payment until they have received a confirmation letter from Denti-Cal, which can take up to 15 business days.

For questions with the Denti-Cal NPI Collection System or registration of NPI numbers, please call Denti-Cal toll-free at (800) 423-0507.

Using NPI Numbers

Denti-Cal strongly encourages providers to use registered NPI numbers on the following forms:

♦ Treatment Authorization Request/Claim (DC-202, DC-209, DC-217)
♦ Claim Inquiry Form (DC-003)
♦ Forms Reorder Request (DC-204)
♦ Notice of Authorization (DC-301)
**Unregistered NPI Numbers Can Lead to Denied Claims**

Claims with unregistered NPI numbers will be denied with Adjudication Reason Code 319A, which reads as follows:

**319A**  The submitted rendering provider NPI is not registered with Denti-Cal. Prior to requesting re-adjudication for a dated, denied procedure on a Claim Inquiry Form (CIF), the rendering provider NPI must be registered with Denti-Cal.

To avoid denials on claims due to unregistered NPI numbers, providers should wait for confirmation of registration before using the NPI number.

**New Bulletin Design**

Denti-Cal is pleased to announce that it will be posting a redesigned bulletin beginning with the April 2010 bulletin release. The updated bulletin layout is more engaging and provides easy access to information.

Look for future communications with more information about the new look of the Denti-Cal bulletins.

<table>
<thead>
<tr>
<th>Denti-Cal Seminars Scheduled for March 2010</th>
</tr>
</thead>
<tbody>
<tr>
<td>Basic Seminar/D262</td>
</tr>
<tr>
<td>Advanced Seminar/D263</td>
</tr>
<tr>
<td>Basic Seminar/D264</td>
</tr>
<tr>
<td>Advanced/D265</td>
</tr>
</tbody>
</table>

For any other information, please contact Denti-Cal toll-free: (800) 423-0507.