

# Denti-Cal Bulletin



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## VERIFY YOUR TAX IDENTIFICATION NUMBER

The California Medi-Cal Dental Program (Denti-Cal) reports annually to the Internal Revenue Service (IRS) the amount paid to each enrolled billing provider. The Business Name and Tax Identification Number (TIN) must match **exactly** with the name and TIN on file with the IRS. If the Business Name and TIN **do not** match, the IRS requires Denti-Cal to withhold 31% of future payments.

## TAX IDENTIFICATION NUMBER

TINs may either be a Social Security Number (SSN) or an employer identification number (EIN). Denti-Cal uses the TIN to report earnings to the IRS, which are printed on the front of the check and on the Explanation of Benefits (EOB) you receive from Denti-Cal. **Please verify that the Business Name and TIN on the next check/EOB you receive from Denti-Cal are correct.** If the Business Name and TIN appearing on your Denti-Cal check/EOB are correct, you do not need to notify Denti-Cal.

## UPDATING YOUR TAX IDENTIFICATION NUMBER

If the Business Name and/or TIN are incorrect, a Medi-Cal Dental Provider Information Change/Deletion Request (DC-012) form is required to make necessary changes. Please attach a valid, legible copy of an official document **from** the IRS (Form 147-C, SS-4 Confirmation Notification, 2363 or 8109C).

If your business type has changed (for example: sole proprietorship, corporation or partnership) you will be required to complete a new Medi-Cal Dental Provider Number Request (DC-005) application form.

If you are incorporated, attach a valid, legible copy of the Articles of Incorporation showing the name of your corporation. If your corporation is doing business under a fictitious name, attach a valid, legible copy of the fictitious name permit issued by the Dental Board of California.

To obtain a current application form, please contact Denti-Cal toll-free at (800) 423-0507. Failure to submit the appropriate form and supporting documents will delay the processing of your application and will be returned as incomplete.

If there are any questions, call Denti-Cal at (800) 423-0507.